

CROCTINO

Collaborative Retrospective Study on retinal OCT in Neuromyelitis Optica

OCT Image Upload via Team Beam

Please visit the CROCTINO-TeamBeam website: <https://neurodial.teambeam.de/croctino> and follow the instructions below. All mandatory steps are in **bold**. Page 2 of this document shows steps 1-7 using green labelled arrows.


1. Select your preferred language on the right top corner.
2. **Enter your name.**
3. **Enter your email address.**
4. **Enter the CROCTINO subject ID (e.g. BER_0001)** for the current subject. If you don't know how to name your subjects, check the CROCTINO manual or contact us at croctino@neurodial.de
5. If you want, you can leave us a message here. Otherwise, you can leave this field blank.
6. **Select your anonymized OCT files by clicking the "Browse" button. Alternatively, you can drag-and-drop the files into the space below the "Browse" button.**


Please only choose OCTs from one patient to transfer at a time. You may choose all visits for the same patient, but not multiple patient files at once.

Important note: Please de-identify and rename your OCT files with the respective CROCTINO-ID as described in the manual before upload!

7. **Transfer the selected images by clicking the "Send" button.**

Please repeat the procedure for every subject. Thank you for your participation!

 Send to recipient(s):

To:  Croctino Study Team

Acknowledgement Password Protection

Sender: 2 3

Message:

Subject: 4

Message: 5

Files: 6

Add the files you would like to send by clicking the attach button above. On modern browsers you can also drag and drop files here. 7

Total Size: 0.00 B